

TPIsoftware Privacy Policy

This privacy policy was last updated on 13/07/2020.

TPIsoftware Corporation (hereinafter referred to as “TPI”) respects and protects your privacy. To help you understand how TPI collects, processes and uses your personal information, and to tell you about your privacy rights and how the law protects you, please read our Privacy Policy carefully.

- I. Scope of Application and Statement
- II. Types of Data We Collect, Process and Use
- III. Security of Your Personal Data
- IV. Sharing Personal Information with Third Party
- V. Your Legal Rights regarding Your Personal Data
- VI. Contacting us
- VII. Amendment to Privacy Policy
- VIII. Governing Law and Settlement of Disputes

I. Scope of Application and Statement

1. Privacy Policy applies to situations where we collect, process and use your personal information in association with any business you conduct with TPI or any TPI activity you participate in, including enrolling in seminars/courses, registering website membership, subscribing to E-newsletters, downloading free software files or products TPI provided, or submitting questions, suggestions and comments via telephone, fax, e-mail or through our website, etc.
2. TPI will not be held jointly liable for any websites which are connected to TPI websites but are owned and maintained by third parties, and in such case their own Privacy Policy shall apply.
3. This website is not intended for children and we do not knowingly collect data relating to children.
4. By submitting Personal Data through our website or Products, you acknowledge that you have read and understand this Privacy Policy and agree to the terms of this Privacy Policy.

II. Types of Data We Collect, Process and Use

1. Personal Data

- (1) You will be required to provide your personal information as adequate and necessary when conducting business with TPI, participating in activities held by TPI, or downloading free software files or products TPI provided. TPI will process and use your personal information only to provide customer services and marketing information communications that you have agreed upon. TPI will not use your personal information for any other purposes without your written consent. These specific circumstances include:

- A. The **official website** will use and process the following data:
 - a. When you click "**Subscribe to Newsletter**" on the official website, you will be asked to provide your email address and the date of submission.
 - b. When you use the "**Contact Us**" form on the official website, you will be asked to provide your full name, email address, phone number, company name, interested product or service, inquiry description and submission date.
 - c. When you **download free software** from the official website, you will be asked to provide your full name, email address and submission date.
 - B. The **Product Portal** will use and process the following data:
 - a. When you **log in or register** to the Product Portal, you will be asked to provide your full name, email address, phone number, company name, job title, birthday, password and registration date.
 - b. When you **submit a question** on the Product Portal, you will be asked to provide your full name, email address, phone number, company name, job title, birthday, password and registration date.
 - C. **TPI University** will use and process the following data:
 - a. When you **log in or register** to TPI University, you will be asked to provide your full name, email address, company name, job title and registration date.
 - D. **Event Registration or Interactive Function** will use and process the following data:
 - a. When you use **Accupass Events** to register for a "**Tech Workshop**", you will be asked to fill in the relevant event questions.
- (2) No identifiable personal information will be collected by TPI for simply browsing from TPI website.
- (3) When processing your personal information, TPI will comply with relevant internal procedures and information security requirements to adopt necessary staff control measures.

2. Server Records

If you use any browser, application program or other means to visit TPI websites, our servers will automatically record specific technical information. Such server records may include your web page requests, Internet IP address, type of browser, language of browser, the date and time on which requests were sent, etc. These server records will be used as reference for server management only. TPI will not use any information in server records to perform analysis of any "individual" website visitors.

3. Use of Cookies

- (1) Based on the needs of website internal management and to optimize customer services, our websites use Cookies to collect from website visitors certain data, such as IP addresses, log-in periods, and hits information for total analysis of site traffic and visitors' online behaviors. No analysis will be performed on the perspective of "individual" website visitors.
- (2) Website visitors may disable Cookies. Please note that certain functions of TPI

websites will not be available once Cookies are disabled.

III. Security of Your Personal Data

1. Our website is equipped with firewalls and anti-virus related information security facilities, and we take the necessary precautionary measures against any leak of your personal information. Only the authorized staffs are allowed to access your personal information. All related staffs are required to conclude a confidentiality agreement. If there is a violation of such agreement, the person will be punished according to relevant laws.
2. If service is required from any of our units to carry out business, we will strictly require employees to practice their confidentiality duty, and adopt necessary inspection procedures to ensure they fully comply with duty.

IV. Sharing Personal Information with Third Party

1. TPI will not provide, exchange, lease or sell your personal information to other persons, organizations, private corporations or public institutions, unless due to legal or contractual obligations.
2. The “legal or contractual obligations” in the previous paragraph to share your personal information with a third party include, but are not limited to, the following circumstances:
 - (1) to cooperate with legal investigation initiated by judicial authorities;
 - (2) to cooperate with competent authorities in discharge of their duties to investigate or use (such as financial audit carried out by the National Audit Office of the R.O.C. or a certified public accountant);
 - (3) a good-faith belief that the disclosure of your personal information is required by law;
 - (4) to determine your identity, to provide contact information or to take legal actions, when necessary, if you as a website visitor violate the service terms of TPI, or are likely to jeopardize or interfere with the interests of TPI or result in damages to any person;
 - (5) to fulfill contractual obligations under outsourcing contracts.
3. TPI will fulfill the responsibilities for supervising and managing the vendors or individuals whom TPI has engaged to collect, process or use your personal information.

V. Your Legal Rights regarding Your Personal Data

1. **Request access** to your personal data (commonly known as a “data subject access request”). This enables you to receive a copy of the personal data we hold about you and to check that we are lawfully processing it.
2. **Request correction** of the personal data that we hold about you. This enables you to have any incomplete or inaccurate data we hold about you corrected, though we may need to verify the accuracy of the new data you provide to us.
3. **Request erasure** of your personal data. This enables you to ask us to delete or remove personal data. You also have the right to ask us to delete or remove your personal data

where you have successfully exercised your right to object to processing (see below), where we may have processed your information unlawfully or where we are required to erase your personal data to comply with local law. Note, however, that we may not always be able to comply in full with your request of erasure for specific legal reasons which will be notified to you, if applicable, at the time of your request.

4. **Request the transfer** of your personal data to you or to a third party. We will provide to you, or a third party you have chosen, your personal data in a structured, commonly used, machine-readable format. Note that this right only applies to automated information which you initially provided consent for us to use or where we used the information to perform a contract with you.
5. **Request restriction of processing** of your personal data. This enables you to ask us to suspend the processing of your personal data in the following scenarios: (a) if you want us to establish the data's accuracy; (b) where our use of the data is unlawful but you do not want us to erase it; (c) where you need us to hold the data even if we no longer require it as you need it to establish, exercise or defend legal claims; or (d) you have objected to our use of your data but we need to verify whether we have overriding legitimate grounds to use it.
6. **Object to processing** of your personal data where we are relying on a legitimate interest (or those of a third party) and there is something about your particular situation which makes you want to object to processing on this ground as you feel it impacts on your fundamental rights and freedoms. You also have the right to object where we are processing your personal data for direct marketing purposes. In some cases, we may demonstrate that we have compelling legitimate grounds to process your information which override your rights and freedoms.
7. **Automated individual decision-making**
TPI will not use any information in server Automated individual decision-making to perform analysis of any "individual" website visitors.

VI. Contacting us

TPI is the controller of Personal Data submitted in accordance with this Privacy Policy and is responsible for that Personal Data. We have appointed a data protection officer (DPO) who is responsible for overseeing questions in relation to this Privacy Policy. If you have any questions about this Privacy Policy, including any requests to exercise your legal rights, please contact the DPO using the details set out below.

Our full details are:

- Full name of legal entity: TPIsoftware Corporation
- Address: 3F., No.437, Ruiguang Rd., Neihu Dist., Taipei City 114, Taiwan (R.O.C.)
- Email address: tpiprivacy@thinkpower-info.com

VII. Amendment to Privacy Policy

In order to achieve the goal of protecting privacy and online security, Privacy Policy may be amended from time to time in accordance with any amendments to the laws, developments

of relevant technologies and/or adjustments of internal management system. Whenever our Privacy Policy is amended, TPI will immediately display a notice on our websites to provide you with the chance to review the changed terms prior to continuing to use the sites. You are advised to visit this site regularly to check for any amendments.

VIII. Governing Law and Settlement of Disputes

Any dispute arising out of or in connection with this Statement, including any questions regarding its existence, validity or termination, shall be referred to and finally resolved by Taiwan Taipei District Court, R.O.C..